

HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

VACANCY ANNOUNCEMENT #

10-264A

OPEN PERIOD:

11/3/2010 – 11/17/2010

JOB TITLE:Helicopter Flight
Instructor**PAY GRADE AND SERIES:**

GS-2181-13

PAY RANGE:

\$96,867 - \$125,926

POSITION LOCATION:

Moffett FAF, CA.

UNIT:129th RQW**PDCN #: 08571000****Security Clearance Required:**

Secret

APPOINTMENT TYPE: PERMANENT - DUAL STATUS**AREA OF CONSIDERATION:** ALL SOURCES

Military grade of O-3 through O-4.

Compatible Military Grade Assignment: AFSC 11H3E.**Key Requirements:**

- **USAF Weapons Instructor Course graduate preferred.**

THIS IS A PERMANENT POSITION

This position is located at unit level in the Air Operations program at selected Aerospace Rescue and Recovery Group flying units in the Air National Guard (ANG). Its paramount purpose is to provide ground and flight instruction to upgrade pilot skills to obtain maximum performance on the unit-equipped (LJE) helicopter. In addition to training responsibilities. Flight instructors perform assignments related to the operational readiness of their unit and administrative tasks in support of the Air Operations program.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS authorized upon approval.

PAYMENT OF PERMANENT CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

Position Requires Travel: Some, 1 to 5 days per month.

QUALIFICATIONS and EVALUATION:

General: The applicant must be a rated pilot on flying status; be proficient in the unit-assigned aircraft (or similar type aircraft), possess the flying time established by gaining command criteria, and the certificates and ratings require for the position.

Helicopter Flight Instructor GS-21841-13: Must have 1,000 hours of total flight time; must be a graduate of USAF Undergraduate Pilot Training or other service equivalent; must be current and qualified in the HH-60 aircraft; experience which demonstrates the ability to act as advisor to the Commander on the conduct of safe flying operations; experience which demonstrates the ability to serve as a Search and Rescue Coordinator; experience managing flying operations.

MINIMUM FLIGHT HOUR REQUIREMENTS: The following pertains to all applicants. Applicants possess the following minimum specialized flying time:

Flight Instructor, GS-13:

Total Flight Time:	500 Hours
HH-60 Helicopter:	50 Hours
Instructor Time:	10 Hours
Last 12 months:	75 Hours

KNOWLEDGE, SKILLS, AND ABILITIES: The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Ability to provide adequate briefings concerning flying operations.
2. Ability to coordinate with various unit functions to accomplish scheduled flight training.
3. Ability to advise commanders and staff officers on safety problems and status of safety programs.
4. Knowledgeable of regulations governing flying operations and associated training requirements.
5. Ability to work with others in developing and managing training programs which maintain or enhance combat capability.

Candidates **must** provide official orders, forms (i.e., DA Form 759E) logbooks or other histories to verify their status as rated military pilots, flight instructors or flight examiners, as appropriate. Flying hours per aircraft must be provided by category, e.g. primary, secondary instructor, etc. **DO NOT SUBMIT OPTIONAL FORM 1170.**

CONDITIONS OF EMPLOYMENT:

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA Air National Guard and wear appropriate military uniform and comply with required grooming standards.

HOW TO APPLY:

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current résumé*.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Résumé" or "Application" with your first and last name to the California National Guard – HRO Office via email at: NGCAHRJOBSTECH@NG.ARMY.MIL
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in one PDF file or Word file if possible.
6. When emailing documents **PLEASE TRY TO LIMIT THE DOCUMENT TO 5 PAGES OR LESS**. Large files or documents will be rejected by the email server and will not be viewable for rating of qualifications by this office.

CONTACT THE HRO STAFFING TEAM AT (916) 854-3350 IF YOU DO NOT RECEIVE CONFIRMATION OF RECEIPT EMAIL WITHIN 2 BUSINESS DAYS

****FOR HELP WITH WRITING A RESUME, PLEASE FOLLOW THIS LINK****

REQUIRED DOCUMENTS (Application Packet):

- OF 612, Optional Application for Federal Employment **OR** current résumé* (mandatory)
- **Air Force:** Copy of Records Review RIP within last 30 days;
- **Army:** Copy of Personnel Qualification Record within last 30 days
- Miscellaneous Items (i.e., Flight Records, Bar Certification)

OPTIONAL DOCUMENT (Application Packet):

- SF 181, Ethnicity and Race Identification Form

THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARD CERTIFICATES OR LETTERS OF APPRECIATION.

***CREDITING EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION AND/OR RÉSUMÉ. THE LEVEL OF EXPERIENCE IS DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED. BE DESCRIPTIVE, A SIMPLE LIST OF JOB TITLES AND DATES WILL NOT SUFFICE.**

APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE
www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: NGCAHRJOBSTECH@NG.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Résumés and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of Consideration. The rating you receive is based on your application and supporting documents you provide. Please follow all instructions carefully. **Applications and/or résumés without a current return email will not be considered.** Errors or insufficient information may affect your rating. See the HRO website for additional tips on how to apply and résumé requirements.

ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

VETERANS PREFERENCE DOES NOT APPLY.

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to NGCAHRJOBSTECH@NG.ARMY.MIL

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER